

CHELMSFORD COUNTY HIGH SCHOOL FOR GIRLS
Health & Safety Committee
Thursday 19th May 2022

Minutes of Committee Meeting		Action By:
1.	Present MMU, ASH, RFR, LMA, JHA, CHU Apologies: SBE, KPA, SFR, DNO	
2.	Minutes of Previous Meeting Minutes accepted as a true record.	
3.	Matters Arising Fire drill to be consider after exams. Building work – roofing over the summer starting end June to end Sept, library room, flashings, V9, V9, dining hall – Car park issues – as expected. Nothing else yet.	MMU
4.	Covid live as normal	RFR
5.	Premises Closing windows big help Parking in the car park	
6.	PE bag storage issue with students leaving out the door, not allowed school bags inside. LMA to raise with SBU re: taking into changing rooms (Deer and fox, newts on premises)	LMA
7.	PE - Defibrillator in place, alarmed, door sign up for Med Room to remain unlocked	
8.	Science Audits happening in schools – radiation in science. Documents in place, up to date information in use	CHU
9.	Art Cracked windows in Art – (stiff windows in sci block cannot shut)	JHA/CHU
10.	Remind students of tailgating – vehicles following. Allow no vehicles or people in. MMU to announce in briefing.	MMU

11.	Premises Seymore house gates, bottom gates now in place. Update of CCTV for extra coverage due to happen	RFR
12.	First Aid Mobility risk assessment to be ready for Sept. Set up a correct process to follow to cover students arriving with unprescribed crutches, parents not alerting school to mobility issues. AOB Bancroft stairs change of use for exams. Ongoing bag issues in corridors. Re: Storage - archives will be moved. PE containers being moved after half term. Re-levelling, stump grinding, etc to make outdoor area safer.	ASH/MMU
8.	Date of next meeting: ? Sept 22 Agenda items for the next meeting to be submitted to ASH.	