

CHELMSFORD COUNTY HIGH SCHOOL FOR GIRLS
Health & Safety Committee
Tuesday 10th Jan 2023

Minutes of Committee Meeting		Action By:
1.	<p>Present: DNO, JHA, CHU, LMA, MMU, SBE, ASH</p> <p>Apologies: KPA, RFE</p>	
2.	<p>Minutes of Previous Meeting Minutes accepted as a true record.</p>	
3.	<p>Matters Arising</p> <p>Fire drill last term, changes made following. Query re proximity of students to buildings. Fire Service consultation was happy the school is doing best the school can, and students would be moved if necessary.</p> <p>Bags in corridors – ongoing issue and ongoing management of. Bags stored under stairs in Bancroft – not allowed – signage to be put up.</p> <p>Lifts - x2 were out, now repaired and under new contactor.</p> <p>CCTV – Upgraded over the summer and only very small areas not covered now.</p> <p>Graffiti – Biggest issue in toilets, can be worse in cover lessons – LMA to cascade to Cover Team.</p> <p>One Way System – Not always working particularly down corridor from Repro to Dinning Hall. Need to keep reinforcing and possibly ask year leaders to remind students.</p>	<p>MMU</p> <p>LMA</p>
4.	<p>HSE and asbestos checks. Docs all up to date.</p> <p>Premises - Roofing – appx 3 weeks left of work post year 13 exams. Library windows – to be done over Easter holidays.</p> <p>Nothing further from RFE</p>	<p>MMU</p> <p>MMU</p>
5.	<p>PE - Sports Hall and Equipment check to be done. SBE to follow up with contact. Astro corner – issue – to be replaced in 1-2 years. Long Jump to be looked at. Pool – boiler to be replaced. Ongoing issues. Fundraise strategy to be looked at.</p>	<p>SBE</p> <p>MMU</p>
6.	<p>Science – Fume cupboards to be serviced.</p>	<p>CHU</p>

7.	Radiation in school checks are being done this academic year, however rolling programme. CHU happy that processes and documentation are up to date but ensuring best practice.	
8.	<p>Nothing further from anyone to raise. Committee members to flag any arising issues between now and the next meeting.</p> <p>AOB – none</p>	
9.	Date of next meeting:	